

## 700 MHz Regional Planning Committee

### Meeting Minutes

1. May 19, 2016 Meeting Announcement and Agenda
2. May 19, 2016 Meeting Minutes
3. October 31, 2016 Meeting Announcement and Agenda
4. October 31, 2016 Meeting Minutes
5. November 10, 2016 Meeting Announcement and Agenda
6. November 10, 2016 Meeting Minutes
7. December 1, 2016 Meeting Announcement and Agenda
8. December 1 Meeting Minutes

## Hafner, David T

---

**From:** Hafner, David T  
**Sent:** Monday, May 02, 2016 10:55 AM  
**To:** anagata@honolulu.gov; Anna Foust; asunahara@honolulu.gov; Burnett, George F; Clairmont, Toby I; David.Crowell@mpd.net; dmiyasaki@kauai.gov; Cook, Dolores M; Elton Ushio; gisono@honolulu.gov; glum@honolulu.gov; gtamura@kauai.gov; Hafner, David T; jdrummond@hawaiicounty.gov; Kaipo.Kahai@co.maui.hi.us; Keanu.LauHee@co.maui.hi.us; Kevin.Segundo@co.maui.hi.us; Krog, Vincent E; Woodward, Marc D; Nagamine, Robin M; rkaneakau@honolulu.gov; rrosa@kauai.gov; Ryan Hirae; Garcia, Victoria; Walter.Pacheco@mpd.net; wizumigawa@honolulu.gov  
**Subject:** 700 MHz RPC Special Meeting May 19, 2016  
**Attachments:** R11 Bylaws for 700MHz RPC 9 June 2009.pdf; PROPOSED AMENDMENTSRPCBylawsFinal20160310.pdf

Dear 700 RPC MHz Members,

NOTICE OF SPECIAL MEETING – May 19, 2016 Hilton Waikiki, 2500 Kuhio Road, Honolulu HI

This is to notify you pursuant to the bylaws that the Chair has officially called for a Special Meeting of the 700 MHz RPC on May 19, 2016 1:00 PM to 3:00 PM. A detailed agenda will follow. The main purpose of the Special Meeting will be to discuss proposed amendments to the 700 RPC Bylaws which are attached to this email.

While we encourage everyone to attend in-person if you are unable to travel and would like to attend via e-mail pursuant to para. 2.8 of the Bylaws please contact my office.

Regards,

700 MHz RPC Secretary

**David T. Hafner, Jr.**  
Telecommunication Planner  
Hawaii Emergency Management Agency  
3949 Diamond Head Rd, Honolulu HI 96816-4495  
(808)354-4260

700 MHz Regional Planning Committee

Meeting Minutes 19-May-2016

Members Present

W. Izumigawa*	C&C
D. Hafner*	State
D. Miyasaki*	Kauai
Elton Ushio	Kauai
Gordon Tamura*	Kauai
Richard Rosa*	Kauai
A. Foust*	Maui
W. Pacheco*	Maui
Kapena Segunda*	Maui
Kaipo Kahai	Maui
Gary Lum	C&C
Vincent Krog*	State
Ryan Hirae	State

(\*Voting member)

1. A Special Meeting of the 700 MHz RPC was convened at 1:30 PM
2. The Secretary confirmed that a quorum of nine (50% or eight voting members) was present to conduct business
3. Opening remarks by the Chair Warren
  - a. Review of the PRC background
  - b. Need to adopt the Draft plan
  - c. Presentation of the proposed Bylaw changes
4. Motion to adopt proposed changes as a formal proposal to amend the Bylaws to the Committee
  - a. Moved by D. Hafner
  - b. Seconded by W. Pacheco
  - c. Discussion
  - d. Motion passes 9 to 0
5. Amendment proposed to require a defined process for becoming a non-voting member
  - a. Moved by A. Foust
  - b. Seconded by K. Kahai
  - c. Discussion

- d. Motion passes 9 to 0
6. Amendment proposed to reduce the State membership from two to one
- a. Moved by D. Miyasaki
  - b. Seconded by A. Foust
  - c. Discussion
  - d. Motion passes 5 to 4
7. Amendment proposed to require the listing of alternates in order of precedence if voting member is unable to attend
- a. Moved by D. Miyaski
  - b. Seconded by G. Lum
  - c. Discussion
  - d. Motion passes 9 to 0
8. Amendment proposed to require that a voting member recuse themselves voting on items in which they have a personal financial interest
- a. Moved by W. Paccheo
  - b. Seconded by
  - c. Discussion
  - d. Motion passes 9 to 0
9. Question Called on the Main Motion to adopt proposed Bylaw changes as amended as a formal proposal to the Committee
- a. The Main Motion fails due to a lack of a quorum with only six voting members present due to early departures.
10. Meeting adjourned at 3:30 PM

Submitted by:

---

RPC Secretary – David Hafner

## Hafner, David T

---

**From:** Hafner, David T  
**Sent:** Thursday, October 27, 2016 3:41 PM  
**To:** Anna Foust; dmiyasaki@kauai.gov; Don Jacobs; Elton Ushio; Gavin Demello; gtamura@kauai.gov; Hafner, David T; jdrummond@hawaiicounty.gov; Kaipo Kahai; Keanu LauHee; Krog, Vincent E; rkaneakau@honolulu.gov; rrosa@kauai.gov; Tony Velasco; Victoria.Garcia@hawaii.gov; Walter.Pacheco@mpd.net; wizumigawa@honolulu.gov  
**Cc:** Clairmont, Toby I; Burnett, George F; Ho, Torrey K  
**Subject:** Upcoming 700 MHz Regional Planning Committee meeting  
**Attachments:** R11 Bylaws for 700MHz RPC 9 June 2009.pdf; PROPOSED AMENDMENTSRPCBylawsrevV32016.docx; 700 MHz Regional Planning Committee 19-May-2016.pdf

Dear RPC members,

This is a reminder that there are three critical upcoming 700 MHz Regional Planning Committee meetings on the following dates and times:

- Monday October 31, 2016 1300 (1:00 PM) to 1500 (3:00 PM)
- Thursday November 10, 2016 0900 (9:00 AM) to 1200 (12:00 PM)
- Thursday December 1 2016 0900 (9:00 AM) to 1200 (12:00 PM)

The meeting will be conducted via VTC at the following locations:

- Kalanimoku State VCC (will act as the originator)
- HI-EMA State EOC
- Hawaii County EOC
- Maui County EOC
- Honolulu EOC

ETS VTC will originate the video calls from the Kalanimoku facility. Please arrange to schedule the availability of your EOC for the meeting.

Please review the attached documents

- R11 Bylaws for the 700 MHz RPC 9 June 2009.pdf – The Current Bylaws
- PROPOSED AMENDMENTSRPCBylawsrevV32016.docx – The proposed amendments to the Bylaws
- Meeting Minutes May 19, 2016

Note that for the purposes of this meeting under the current bylaws a quorum consists of a majority of the officers and a minimum of 50% of the voting members (eight). Additionally, a vote to amend and/or repeal the bylaws requires a two-thirds majority or ten affirmative. As there are currently only ten voting member it is critical that all attend.

Regards,

**David T. Hafner, Jr.**  
Telecommunication Planner  
Hawaii Emergency Management Agency  
3949 Diamond Head Rd, Honolulu HI 96816-4495  
(808)354-4260

700 MHz Regional Planning Committee

Meeting Minutes 31-October-2016

Members Present

David Miyaski – Kauai

Russell Kaneakau – C&C  
Tony Velasco\* – C&C  
Warren Izumigawa – C&C

Kaipo Kahai – Maui  
Walt Pacheco – Maui

Don Jacobs – Hawaii

David Hafner – State  
Vince Krog – State  
Victoria Garcia\* - State

\*Alternate Member

Members Absent

Gordon Tamura – Kauai  
Richard Rosa\* - Kauai

Keanu Lau Hee\* - Maui  
Anna Froust\* - Maui

John Drumond – Hawaii  
Gavin DeMello\* - Hawaii

1. A Special Meeting of the 700 MHz RPC was convened at 1300
2. The Secretary confirmed that a quorum was present to conduct business
3. Motion to adopt the minutes from the prior 19-May-2016
  - a. Moved by W. Izumigawa
  - b. Seconded by D. Hafner
  - c. Motion passes 8-0
4. Motion to adopt the Revised By-laws
  - a. Moved by W. Pacheco
  - b. Seconded by K. Kaipo Kahai
  - c. Discussion
  - d. Motion passes 8 to 0
5. Motion to accept the nomination of Walt Pacheco as RPC Vice-Chair and Vince Krog as RPC Treasurer
  - a. Moved by W. Izumigawa
  - b. Seconded by Vince Krog

700 MHz Regional Planning Committee  
Meeting Minutes 31-Oct-2016

- c. Discussion
- d. Motion passes 8-0

6. Meeting adjourned at 13:30 PM

Submitted by:

---

RPC Secretary – David Hafner

## Hafner, David T

---

**From:** Hafner, David T  
**Sent:** Thursday, October 27, 2016 3:41 PM  
**To:** Anna Foust; dmiyasaki@kauai.gov; Don Jacobs; Elton Ushio; Gavin Demello; gtamura@kauai.gov; Hafner, David T; jdrummond@hawaiicounty.gov; Kaipo Kahai; Keanu LauHee; Krog, Vincent E; rkaneakau@honolulu.gov; rrosa@kauai.gov; Tony Velasco; Victoria.Garcia@hawaii.gov; Walter.Pacheco@mpd.net; wizumigawa@honolulu.gov  
**Cc:** Clairmont, Toby I; Burnett, George F; Ho, Torrey K  
**Subject:** Upcoming 700 MHz Regional Planning Committee meeting  
**Attachments:** R11 Bylaws for 700MHz RPC 9 June 2009.pdf; PROPOSED AMENDMENTSRPCBylawsrevV32016.docx; 700 MHz Regional Planning Committee 19-May-2016.pdf

Dear RPC members,

This is a reminder that there are three critical upcoming 700 MHz Regional Planning Committee meetings on the following dates and times:

- Monday October 31, 2016 1300 (1:00 PM) to 1500 (3:00 PM)
- Thursday November 10, 2016 0900 (9:00 AM) to 1200 (12:00 PM)
- Thursday December 1 2016 0900 (9:00 AM) to 1200 (12:00 PM)

The meeting will be conducted via VTC at the following locations:

- Kalanimoku State VCC (will act as the originator)
- HI-EMA State EOC
- Hawaii County EOC
- Maui County EOC
- Honolulu EOC

ETS VTC will originate the video calls from the Kalanimoku facility. Please arrange to schedule the availability of your EOC for the meeting.

Please review the attached documents

- R11 Bylaws for the 700 MHz RPC 9 June 2009.pdf – The Current Bylaws
- PROPOSED AMENDMENTSRPCBylawsrevV32016.docx – The proposed amendments to the Bylaws
- Meeting Minutes May 19, 2016

Note that for the purposes of this meeting under the current bylaws a quorum consists of a majority of the officers and a minimum of 50% of the voting members (eight). Additionally, a vote to amend and/or repeal the bylaws requires a two-thirds majority or ten affirmative. As there are currently only ten voting member it is critical that all attend.

Regards,

**David T. Hafner, Jr.**  
Telecommunication Planner  
Hawaii Emergency Management Agency  
3949 Diamond Head Rd, Honolulu HI 96816-4495  
(808)354-4260



700 MHz Regional Planning Committee

Meeting Minutes 10-Nov-2016

Members Present

<u>Members</u>	<u>Present</u>	<u>Absent</u>
David Miyaski – Kauai		√
Gordon Tamura – Kauai		√
Richard Rosa* - Kauai	√	
Warren Izumigawa – C&C	√	
Russell Kaneakau – C&C		√
Tony Velasco* – C&C	√	
Walt Pacheco – Maui	√	
Kaipo Kahai – Maui	√	
Keanu Lau Hee* - Maui		√
Anna Froust* - Maui		√
Don Jacobs – Hawaii	√	
John Drumond – Hawaii		√
Gavin DeMello*		√
David Hafner – State	√	
Vince Krog – State	√	
Victoria Garcia* - State	√	

\*Alternate Member

1. A Scheduled Meeting of the 700 MHz RPC was convened at 0910
2. The Secretary confirmed that a quorum was present to conduct business
3. Motion to adopt the minutes of the 31-Oct-2016 meeting
  - a. Moved by W. Izumigawa
  - b. Seconded by D. Jacobs
  - c. Discussion
  - d. Motion passes 9-0
4. Motion to adopt the 700 MHz RPC Plan
  - a. Moved by W. Izumigawa
  - b. Seconded by D. Jacobs
  - c. Discussion
  - d. Motion passes 9-0
5. Meeting Adjourn at 0920

## Hafner, David T

---

**From:** Hafner, David T  
**Sent:** Tuesday, November 29, 2016 8:35 AM  
**To:** 'Anna Foust'; 'dmiyasaki@kauai.gov'; Don Jacobs; 'Elton Ushio'; Garcia, Victoria; Gavin Demello; 'gtamura@kauai.gov'; Hafner, David T; 'jdrummond@hawaiicounty.gov'; Kaipo Kahai; Keanu LauHee; 'Krog, Vincent E'; 'rrosa@kauai.gov'; Russell Kaneakua; Tony Velasco; 'Walter.Pacheco@mpd.net'; 'wizumigawa@honolulu.gov'  
**Cc:** Ibero, Emerson D; 'Ho, Torrey K'  
**Subject:** Reminder of the Upcoming 700 MHz Regional Planning Committee Meeting

Dear RPC members,

This is a reminder that the next upcoming 700 MHz Regional Planning Committee meetings will occur on the following date and time:

- Thursday December 1 2016 0900 (9:00 AM) to 1000 (10:00 AM)

The meeting will be conducted via VTC and/or phone bridge at the following locations

- Kalanimoku State VCC (will act as the originator)
- HI-EMA State EOC
- Kauai Count EOC
- Hawaii County EOC
- Maui County EOC
- Honolulu EOC

ETS VTC will originate the video calls from the Kalanimoku facility. Please arrange to schedule the availability of your EOC for the meeting.

The call-in phone bridge information will remain the same as the last meeting:

### HIEMA Conference Bridge #1

Dial In number: 1-800-920-7487

Participant Passcode: 6976878#

The following codes may be used by the Participants:

\*6 Mute Line ON /OFF

700 MHz Regional Planning Committee

Meeting Minutes 1-December-2016

Members Present

<u>Members</u>	<u>Present</u>	<u>Absent</u>
David Miyaski – Kauai	√	
Gordon Tamura – Kauai		√
Richard Rosa* - Kauai		√
Warren Izumigawa – C&C	√	
Russell Kaneakau – C&C		√
Tony Velasco* – C&C		√
Walt Pacheco – Maui	√	
Kaipo Kahai – Maui		√
Keanu Lau Hee* - Maui	√	
Anna Froust* - Maui		√
Don Jacobs – Hawaii	√	
John Drumond – Hawaii		√
Gavin DeMello*	√	
David Hafner – State	√	
Vince Krog – State		√
Victoria Garcia* - State	√	

\*Alternate Member

1. A Scheduled Meeting of the 700 MHz RPC was convened at 0910
2. The Secretary confirmed that a quorum was present to conduct business
3. Motion to adopt the minor edits to plan proposed by Victoria Garcia
  - a. Moved by W. Izumigawa
  - b. Seconded by V. Garcia
  - c. Discussion
  - d. Motion passes 8-0
4. Motion to adopt clarifications to the channel assignments
  - a. Moved by W. Izumigawa
  - b. Seconded by D. Jacobs
  - c. Discussion
  - d. Motion passes 8 to 0
5. Meeting Adjourn at 0923